



Newark Housing Authority

November, 2015

Attention Hi-Rise Tenants!!

As you probably noticed, we have recently installed new washers and dryers. These are shared by everybody in the building. Please be courteous to other tenants and clean up after yourself. It only takes a minute to throw away an empty container or dryer sheet or wipe down a machine.



Newark Housing Authority:

Executive Director:
Marie Wasman

331-1574

- Ext. 25 Kari
- Ext. 21 Receptionist

OR

www.newarknyhousing.org

Emergency After Hours
331-8294

Fire/Police
911

New Office Hours:

Mon: 8:30-12:00
1:00-4:30

Tues: 8:30-12:00
1:00-4:30

Wed: 8:30-12:00
***1:00-4:30 by
appointment only***

Thurs: 8:30-12:00
1:00-4:30

Fri: 8:30-12:00
1:00-4:30

Closed Monday-Friday 12:00-
1:00 for lunch

Stove & Refrigerator Care

Kitchen appliances should be thoroughly cleaned on a regular basis. Greasy and dirty appliances are a fire hazard and can attract unwanted pests for which you will be held responsible. Don't forget to clean the stove hood and fan to



keep them free of grease.

2016 Calendars are here...if you haven't received one, please ask for one when you come into the office.



The office will be closed on Wednesday, November 11th for Veteran's Day as well as Thursday and Friday, November 26th & 27th for Thanksgiving. Have a Happy Holiday!!

Safety First...



Don't forget you must have working smoke detectors in your units. There must be one on every level and in each bedroom. Report any problems to the office immediately.

If found disconnected or missing, you **will** be charged \$85.00 per smoke detector.

Our Fire Safety Poster Contest was a success and Newark Housing Authority would like to congratulate our winners:

6-9 Age Group:

1st Place—Alissa Mosquera

2nd Place—Leonarda Olivera-Plain

10-14 Age Group:

1st Place—Edgardo Olivera-Plain

15-18 Age Group:

1st Place—Amber Plain

Thank you to all who participated in the contest!! We hope to see you again next year!!

Important Dates to Remember:

Friday, 11/6/15—14 Day Notices and Late Fees issued for month of November if rent not paid by 4:30 pm on Thursday, 11/5/15

Wednesday, 11/11/15—Office closed for Veterans Day Holiday

Week of 11/16/15—Annual Inspections for families with November recert date

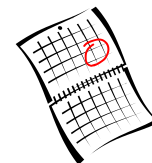
Friday, 11/20/15—Tenant election petitions due in office

Tuesday, 11/24/15—List of tenant election nominees posted in office and at Hi-Rise

Wednesday, 11/25/15—Tenant election absentee votes due

Court for 14 Day Notices issued in October if not paid

Thursday, 11/26/15 & Friday, 11/27/15—Office Closed for Thanksgiving Holiday



We have a Web site...

www.newarknyhousing.org

Check Us Out!!!

