



Newark Housing Authority

November, 2013

Attention Hi-Rise Tenants...

Newark Housing Authority:

Executive Director:
Marie Wasman

331-1574

- Ext. 25 Kari
- Ext. 21 Receptionist

OR

www.newarknyhousing.org

Emergency After Hours
331-8294

Fire/Police
911

New Office Hours:

Mon: 8:30-12:00
1:00-4:30

Tues: 8:30-12:00
1:00-4:30

Wed: 8:30-12:00
***1:00-4:30 by
appointment only***

Thurs: 8:30-12:00
1:00-4:30

Fri: 8:30-12:00
1:00-4:30

Closed Monday-Friday 12:00-
1:00 for lunch

Along with the holidays come visits from family and friends. Please be considerate of your neighbors and make sure your guests are respectful as well. Help make the holidays pleasant for everybody!!



Kitties on the loose...

We understand that some of our tenants at the Hi-Rise like to leave their apartment door open periodically. However, this becomes a problem when their cats are allowed to roam the hallway. Please remember your signed Pet Addendum states that when out of the unit, cats shall be on a leash or in a cat carrier. Please be respectful of others on your floor and keep your pet in your apartment.

Just A Reminder.....

All household members age 18 or over are required to sign the lease and are responsible for all household matters. This includes behavior of guests and payment of rent and other charges. Failure to comply with lease regulations including those listed above may put **ALL HOUSEHOLD MEMBERS** in jeopardy of losing their home.



The office will be closed on Monday, November 11th for Veteran's Day as well as Thursday and Friday, November 28th & 29th for Thanksgiving. Have a Happy Holiday!!

Satellite Dish Policy..



It has been noted that more and more tenants are requesting to have a satellite dish installed. Please remember that you **CANNOT SET UP AN INSTALLATION DATE UNTIL YOU RECEIVE AN APPROVAL LETTER FROM THE OFFICE.** This approval letter will not be issued until **ALL** conditions of the Satellite Dish Policy have been met. Be aware, not all units will receive a satellite dish signal. The office is aware of some units that a signal is not available to. If you would like a copy of the policy or to see if your unit is on the list of houses that do not receive a signal, please call the office.



200 Driving Park Circle, P.O. Box 108
Newark, New York 14513-0108
www.newarknyhousing.org

We are pleased to announce the three winners from the 3rd quarter "Good Housekeeping" contest for the months of July, August, and September 2013.

The winners are:

**Mr. & Mrs. Johnny Rodriguez, 143 Driving Park Circle
Kathleen Hildebrand, 48 Marie Avenue**

And

Mr. & Mrs. DeWayne Campbell, 175 Driving Park Circle

Thank you to all who received "Good Housekeeping" awards on their annual inspections for the months of July, August and September. Our next drawing will be done in January for Annual Inspections done in October, November and December.



**Thanks Again,
Newark Housing Authority Staff**

Office (315) 331-1574

Fax (315) 331-0972

Emergencies off hours (315) 331-8294