



# Newark Housing Authority

June, 2016

## Eviction Fees?? You Pay!!



Newark Housing Authority:

Executive Director:  
Marie Wasman

**331-1574**

- Ext. 25 Kari
- Ext. 21 Receptionist

OR

[www.newarknyhousing.org](http://www.newarknyhousing.org)

Emergency After Hours  
331-8294

Fire/Police  
911

New Office Hours:

Mon: 8:30-12:00  
1:00-4:30

Tues: 8:30-12:00  
1:00-4:30

Wed: 8:30-12:00  
**\*\*\*1:00-4:30 by  
appointment only\*\*\***

Thurs: 8:30-12:00  
1:00-4:30

Fri: 8:30-12:00  
1:00-4:30

Closed Monday-Friday 12:00-1:00 for lunch



We have a Web site...  
[www.newarknyhousing.org](http://www.newarknyhousing.org)  
Check us out!!

In the event that Newark Housing Authority has to serve eviction papers, whether for non-payment of rent or other grounds, you are responsible for all legal fees. If your rent is not paid by the 5th of the month, you will be served a 14-Day Notice of Eviction as well as a \$40 late fee. You will also be charged a \$25 court service fee if you do not pay your rent after receiving the 14 Day Notice and are served court papers. Did you know that if you consistently receive these notices every month you are spending an additional *\$780 extra each year???*

Our maintenance department doesn't like serving these notices as much as you don't like receiving them.

Save everybody the time and aggravation and make sure your rent is paid up to date each month.



**Newark Housing Authority  
would like to say**

**"Congratulations**

**to the Class of 2016"!!**

*If you are a high school senior graduating this year, please be sure to notify the office if you will be attending college and/or working.*

*If you will be attending college and would like to be recognized in our newsletter, get your best photo and bring it over to the office with the name of the college you will be attending so that we can wish you well.*

*If you are working, remember, **all household income** must be reported within **10 days in writing.***

## Summer Program

Remember....the Alex Eligh Community Center is once again sponsoring a Summer Recreation Program for children in grades 3 thru 6.

**Registration fees for tenants of Newark Housing Authority will be paid by Newark Housing Authority.**

Alex Eligh staff will be coming around evenings between June 1st and 15th to discuss the program and register your children!!

## Free Lunch For Kids

The First Baptist Church of Newark is offering a free lunch program again this summer for children ages 4-17 Monday thru Thursday beginning July 11th and going thru August 11th.

Lunch will be served at the pavilion at Marie Avenue at 1:15 pm and at the Newark Housing Authority tenant meeting room in back of the office at 2:00 pm.



## What is an Emergency?

When you call in a work order, the Newark Housing Authority staff have to determine if it is an emergency or not. If it is deemed an emergency (no heat, smoke or carbon monoxide detectors beeping, security issues, electrical problems, some water problems, sewer problems, lock outs or other life-threatening issues), maintenance staff will be notified.

Maintenance staff will determine if it needs to be repaired immediately or if it can wait until the following morning and will proceed accordingly.

Be aware, maintenance has **24 hours to complete any emergency work order.**

## ***MOWING.....***

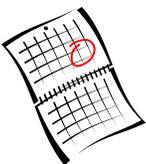
It is your responsibility to keep your yard mowed, trimmed and clean on a **regular basis.** Village of Newark Code Enforcement Office states that grass/weeds above 6" tall is a violation. We will not tolerate any lawn that is cluttered or full of debris or garbage. **Be aware, if the maintenance department is mowing and sees that your lawn has not been mowed and is high, they will mow it and you WILL BE CHARGED \$75.00.**

Your yard is for lawn furniture, not vehicles—so please do not park your cars there. You will be charged for any damage done to your yard!!

Windsong Terrace residents...be sure garbage and trash is placed **in** the dumpsters and not left on the ground.



## **Important Dates to Remember:**



Monday, 6/6/16—14 Day Notices and Late Fees issued for month of June if rent not paid by 4:30 pm on Friday, 6/3/16

**Monday, 6/6/16—Office will be closed from 10:30 am until 2:00 pm for training. Phones will be down from 12 noon—2:00 pm**

Wednesday, 6/8/16—Court for 14 Day Notices issued in May if not paid

Wednesday, 6/8/16—10 am to 7 pm—dumpster will be available at maintenance garage at Driving Park Circle

Monday, 6/13/16—12:25 pm—1:00 pm—FoodLink truck will be in 200 East Miller St. “Hi-Rise” parking lot

Week of 6/20/16—Annual Inspections for families with June recert date