



Newark Housing Authority

February, 2020

Newark Housing Authority:

Executive Director:
Marie Wasman

315-331-1574

- Ext. 225 Kari
- Ext. 221 Maureen

Emergency After Hours
315-331-8294

Fire/Police
911

New Office Hours:

Mon: 8:30-12:00
1:00-4:30

Tues: 8:30-12:00
1:00-4:30

Wed: 8:30-12:00
1:00-4:30 by appointment only

Thurs: 8:30-12:00
1:00-4:30

Fri: 8:30-12:00
1:00-4:30

Closed Monday-Friday 12:00-1:00 for lunch



We have a Web site...
www.newarknyhousing.org
Check us out!!



Tax season
is here...

please use this time to pay
your tenant charges and get
caught up or pay ahead on
your rent. Save yourself
additional charges!!!

President's
Day!!!

Please note, the office will be closed on Monday, February 17th.

Attention Hi-Rise Tenants...

Recently we have found that the common rooms on the 1st floor have become cluttered with boxes from Save-A-Lot/Aldi and the food delivery service. **This is not acceptable!**

These rooms are not for storage. Please return the boxes when you are through with them or break them down and place in the recycle bins.



Snow Removal

Maintenance will begin plowing at 5:30 am if we receive **3 inches of snow or more.** Please be extra cautious around the snow plows. **Just because you see them doesn't mean they see you.**

Don't expect immediate results during times of heavy snowfall (6" or more). Be patient and don't call the office!

Driving Park Circle Tenants...

During periods of heavy snow, be sure to keep clear of snow around the furnace ventilation pipes (white PVC pipes) that are located behind your house.

Failure to keep these clear of snow can result in your furnace not working.

Attention Windsong Terrace Tenants...

Some of the houses at Windsong Terrace are heated with a boiler system. This means that their heat is generated by extremely hot water running through baseboards located throughout the unit. This hot water tends to create excess moisture which could potentially cause mold to appear on interior walls and ceilings. To help avoid this problem, be sure that your furniture is pulled away from the heat runs, allowing for appropriate air flow throughout your house.

FoodLink Curbside Market Dates

The FoodLink truck will be at the 200 East Miller “Hi-Rise” parking lot on February 5th, February 12th, February 19th, February 26th, March 4th, March 11th, March 18th and March 25th from approximately 12:15 pm until 1:00 pm depending on weather conditions.



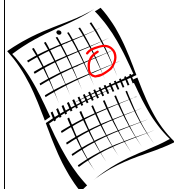
Important Dates to Remember:

Thursday, 2/6/20—14 Day Notices and Late Fees issued for month of February if rent not paid by 4:30 pm on Wednesday, 2/5/20

Week of 2/10/20—Annual Inspections for families with February recert date

Monday, 2/17/20—Office Closed in observance of President’s Day

Wednesday, 2/19/20—Court for 14 Day Notices issued in January if not paid



Phone Numbers

Be sure to update the office with changes in phone numbers. We can’t respond to messages if we don’t have a current phone number or if you have a voicemail that is full or not set up.