

# Newark Housing Authority

August, 2020

**Due to COVID-19, please practice social distancing!**

## Newark Housing Authority:

Executive Director:  
Marie Wasman

**315-331-1574**

• Ext. 225 Kari

• Ext. 221 Maureen

OR

[www.newarknyhousing.org](http://www.newarknyhousing.org)

Emergency After Hours  
315-331-8294

Fire/Police  
911

### New Office Hours:

Mon: 8:00-3:30

Tues: 8:00-3:30

Wed: 8:00-3:30

\*\*\*office closed in pm to  
walk in traffic\*\*\*

Thurs: 8:00-3:30

Fri: 8:00-3:30

### Lock Outs

Attention all Newark Housing Authority Tenants...it is Newark Housing Authority policy that when maintenance leaves a unit after completing a work order or an inspection, they must lock the door when they leave. If you are not around when maintenance completes their work, make sure you have a key with you or you will be charged a lock out fee if maintenance has to come back to unlock your door.

During office hours lock out fee is \$25.00.

After office hours lock out fee is \$60.00.

Don't pay senseless charges because you didn't take your key with you.

### Don't Forget...Free Lunch for Kids

Parents don't forget...the Arc of Wayne is providing a **FREE LUNCH** for children Monday thru Thursday at Driving Park Circle and Marie Ave. thru August 13th.

Lunch will be served between the hours of 11:30 am and 1:00 pm and are provided on a "first come, first served" basis.

There is no eating on site.



**Please use social distancing guidelines when picking up lunches.**

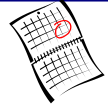
### Windsong Terrace Tenants...

We recently had a situation where a neighbor's property was damaged by the child of a Newark Housing Authority tenant. Please remind your children to be respectful of the houses around Marie Avenue. Do **NOT** hit, climb or jump over the metal fence onto property that does not belong to Newark Housing Authority. Nor should they litter by throwing bottles, garbage or other objects over the fence.

Any further complaints will be subject to enforcement of your signed lease which may include Warning Letters as well as possible eviction.

**Reminder to our recent high school graduates...if you are continuing on to college or have recently begun working, you must report this to the office.** Failure to do so is a lease violation and may jeopardize housing for your entire family.

## Important Dates to Remember:



Thursday, 8/6/20—5 Day Notices mailed out for month of August if rent not paid by 3:30 pm on Wednesday, 8/5/20

⇒ **July & August annual inspections will be done sometime in August. NHA will contact families once inspections have been scheduled.**



## **Reminder...Suspension of evictions will end August**

**20th. If you have outstanding rent and/or charges, PLEASE pay them in full or contact the office to make payment arrangements. Failure to do so may result in issuance of a 30 Day Notice of Eviction.**

## *Good Housekeeping Awards*

The Newark Housing Authority would like to congratulate the following tenants who received good housekeeping awards for the months of May and June:

### May

Erica Webber & Ismael Melendez

Patricia Burnett

Charles & Kristin Storrs

### June

Bobbie Joe & Brandon Henson & Ashley Covert

Semara Howe & Casey Howe

Mary Marr

Jason Cruz

Brandy O'Neil

## **SAVE ENERGY**

Air conditioners are the biggest users of electricity. Save energy by:

- \* Closing outside doors and windows during hot periods of the day and when the air conditioner is on;
- \* Closing window shades and drapes;
- \* Turning off the air conditioner when not at home or on mildly warm days;
- \* Using the stove as little as possible.

## **Washing Machine Hoses**

When you are not using your washing machine, turn the water off. Check the water hoses frequently for any sign of bubbling or cracking. This could prevent a costly repair if the hose was to burst or leak and cause damage to your unit.

